

Present bylaws	Proposed bylaws
<p data-bbox="188 232 762 315">The Nordic Dermatology Association Bylaws</p> <p data-bbox="188 353 751 528">Adopted at the association's first meeting in Copenhagen in 1910; amended in Copenhagen 1935, Stockholm 1946, Aarhus 1977, Reykjavik 1993, Bergen 1998 and Gothenburg 2001.</p> <p data-bbox="188 999 743 1205">§ 1. The purpose of the association is to promote cooperation in science, education, and clinical practice between dermato-venereologists in the five Nordic countries: Denmark, Finland, Iceland, Norway, and Sweden.</p> <p data-bbox="188 1608 762 1921">§ 2. Individuals engaged in dermatology and venereology in these five countries are eligible for membership. It is required that their names be put forward by the dermatological association of the same country. The decision on their admission into membership is made by the general assembly of each congress by simple majority.</p> <p data-bbox="188 1966 724 2101">§ 3. Individuals who have made exceptional contributions to the association or to Nordic dermatology or venereology can be made</p>	<p data-bbox="794 232 1299 315">Nordic Dermatology Association Bylaws</p> <p data-bbox="794 353 1401 461">Adopted at the Association's first meeting in 1910, with changes in 1935, 1946, 1977, 1993, 1998, 2001, and 2016</p> <p data-bbox="794 568 1410 743">§1 The name of the association is Nordic Dermatology Association, abbreviated NDA. The principal place of its business is the work address of its secretary general. The official language of NDA is English.</p> <p data-bbox="794 788 1385 958">§2 NDA is a non-profit organization. All costs related to the activity of the board and committees appointed by the board will be reimbursed by NDA.</p> <p data-bbox="794 1003 1385 1572">§3 The purpose of NDA is to</p> <ul data-bbox="798 1070 1385 1572" style="list-style-type: none"> • promote the science and clinical practice of dermatology and venereology in the Nordic region • promote increased cooperation between the national societies of dermatology and venereology in Denmark, Finland, Iceland, Norway and Sweden and between their members • support contact and cooperation with similar organizations in other countries • organize congresses, courses and other meetings in order to improve the basic and continuing education of dermatologists and venereologists. <p data-bbox="794 1617 1410 2107">§4 NDA has five member organizations, i.e. the national societies of dermatology and venereology in Denmark, Finland, Iceland, Norway and Sweden:</p> <ul data-bbox="798 1756 1385 2107" style="list-style-type: none"> • Danish Dermatological Society (<i>Dansk Dermatologisk Selskab</i>) • Finnish Dermatological Society (<i>Suomen Ihotautilääkäriyhdistys; Finlands Dermatologförening</i>) • Icelandic Dermatological Society (<i>Félag íslenskra húðlækna</i>) • Norwegian Society of Dermatology and Venereology (<i>Norsk forening for dermatologi og venerologi</i>)

honorary members by a two-thirds majority vote of the general assembly. Proposals for honorary memberships must be submitted in writing to the secretary general not later than three months before the congress and must be approved by the board before presentation to the general assembly.

§ 4.

The annual membership fee is determined at each congress. Members 65 years of age or older are exempt from payment.

§ 5.

The association normally meets at three-year intervals in one of the Nordic countries. The time and place of the next meeting is determined at each congress.

§ 6.

The general assembly at each congress shall take up the following matters:

1. Treasurer's report.
2. Auditor's report together with release of the board from liability.
3. Annual membership fee for the coming three-year period.
4. Election of board along with two auditors for the coming three-year period.
5. Election of research committee.
6. Time and place for the next congress.
7. Admission of new members.
8. Other matters.

§ 7.

The board consists of the secretary general together with nine board members (one from Iceland and two from each of the other Nordic countries) and nine alternates. If not already a member of the board, the acting congress president will be included as extraordinary member and chair the board meetings and general assembly. The board elects the board president and the secretary general, who is also the association's treasurer. The secretary general does not serve for any set period, but the overall term should not

- Swedish Society of Dermatology and Venerology (*Svenska Selskapet för Dermatologi och Venereologi*)

§5

The annual membership fees for the member organizations are determined by the NDA Board and should be proportionate to the number of members of each national society (except for corporate members). Fees are paid annually by each national society.

§6

NDA will hold

- a Nordic Congress in dermatology and venereology every three years, organized by one of the national societies
- annual courses in dermatology and venereology
- other meetings in order to improve Nordic cooperation in dermatology and venereology

§7

The NDA board consists of 14 members, i.e.:

- The president of the national society, alternatively a board member, from each country
- Two additional members from each national society, except Iceland, which will have one additional member

All NDA board members are appointed by the respective national societies for three years and may be re-appointed for three more years. If vacancies occur, replacement members are

exceed twelve years. The other board members serve from the close of one congress to the close of the next; they can be re-appointed for two additional three-year periods. National societies are requested to submit proposals for their country's representatives on the board at least three months prior to the congress.

appointed by each national society for the rest of the term.

The NDA board elects among its members a *president* for three years. The president may be re-elected for three more years.

The NDA board elects among its members a *secretary general* for three years. The secretary general may be re-elected twice for three more years.

§8

The NDA board appoints the congress president of each Nordic congress. The congress president of the previous and next congress have meeting rights, but no voting rights, in the NDA board, except when being a NDA board member appointed by a national society.

The NDA board appoints an education committee with 1-2 members from each national society for three years, including the committee's chairperson. The chairperson has meeting rights, but no voting rights, in the NDA board, except when being an NDA board member appointed by a national society.

§9

The NDA Board should have at least one meeting annually. Place and date of the meetings are decided by the board, or when necessary, by the president and/or secretary general.

The president is the leader of NDA and will chair all board meetings. In his or her absence, the meeting will be chaired by the longest serving board member. The secretary general writes the meeting protocols, which must be sent to the board members within 3 weeks for approval.

No voting shall place unless at least six board members from at least three countries are present.

Each board member has one vote. All decisions, except when stated otherwise in these bylaws, shall be passed by a majority of the votes. If an equal number of votes are cast for and against, the president or the acting chairperson of the meeting shall have the decisive vote.

§10

The secretary general keeps the books of the NDA. The NDA board appoints two auditors who in time for the board meeting before the Nordic congress

§ 8.

The dermatological society of the country hosting the congress will prepare the scientific and other programmes for the congress and arrange the printing the congress documents in consultation with the board. All speakers and discussion participants should send an abstract to the congress secretariat upon registering for the congress. Lectures should be given in English (GA, Bergen 1998).

will prepare a financial report and discharge the board from financial responsibility. The term for the auditors is three years and can be renewed twice.

§11

NDA organizes the Nordic Congress in Dermatology and Venereology every three years. The NDA board is responsible for selection of date and place of the congress and for the appointment of the congress president.

The congress president, in consultation with the NDA board and the board of the national host society, appoints the organizing committee for the congress. The organizing committee is responsible for proposing a congress budget, which are to be approved by the NDA board the latest 12 months before the congress. A balance of the meeting should be made available to the NDA board at the latest 3 months after the congress.

The organizing committee is responsible for the congress program. An outline of the program should be approved by the NDA Board at the latest 12 month before the congress.

§ 12

The task for the education committee is to ensure that at least one Nordic educational course are held each year. The committee should make suggestions for potential course themes and organizers, for instance by adapting an existing national course.

Course organizers must make sure that doctors from all five Nordic countries are accepted as course participants.

The education committee should have at least one meeting per year.

§ 13

In exceptional circumstances the NDA board may decide to postpone a Nordic congress for up to one year. In such cases, the term of the NDA board and the NDA educational committee is increased to four years.

§14

At the last board meeting of its term, the board should prepare a report which are to be sent to the boards of the national societies, containing:

- The president's report on the activities of NDA during the term
- Review of NDA finances by the secretary

<p>§ 9. Changes in the bylaws require a two-thirds majority vote of the general assembly. Amendment should be submitted in writing to the secretary general not later than three months prior to the congress.</p> <p>§ 10. <i>Nordic Forum for Dermatology and Venereology</i> shall be the official journal of the NDA (GA, Gothenburg 2001).</p>	<p>general</p> <ul style="list-style-type: none"> • Auditor's report • Annual membership fee for the forthcoming term • Time and place for the next Nordic congress <p>§15 <i>Nordic Forum for Dermato-Venereology</i> is the official journal of the NDA.</p> <p>§16 Proposals for changes in these bylaws may be put forward by the board of a national society and must be sent for review to the other national societies at least three months before a NDA board vote. Changes in the bylaws must have the vote from at least eight NDA board members from at least four countries.</p> <p>§17 A proposal for a dissolution of NDA may be put forward by the board of a national society and must be sent for review to the other national societies at least three months before a NDA board vote. Such a proposal needs the votes from at least eight NDA board members from at least four countries. In the case of dissolution, the assets of NDA will be given to the five national societies proportionate to the number of members in each national society (except corporate members).</p>
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